

Deltana Fair Association Rental Request

Thank you for considering the Deltana Fair Grounds, as a potential venue for your event. We want your occasion to be a wonderful and memorable experience. To help us accomplish that result, please answer the questions below with the most current information you have so that we can compile an accurate estimate of rental cost. Once the fully completed form has been received, the DFA board will be in touch to discuss your rental request.

Please answer all questions, incomplete forms will be returned and will not be reviewed until complete. All information will be kept confidential. Please print clearly

Event Name _____ Today's Date _____

Event Host _____ Non-Profit Yes _____ No _____

Point of Contact

Name _____ Mailing Address _____

Phone _____ Email _____

Event Details

Preferred Date _____ Alternate Date _____

Start Time _____ AM/PM

End Time _____ AM/PM

Will you need access to the grounds prior/after to the event above? Yes _____ No _____

If yes, please list dates and times proposed. _____

Please be as specific as possible, including all preparations and removal time that you need.

Do you have Insurance to cover the event? Yes _____ No _____

Is the event open to the public _____ or private? _____

Number of Guests Minimum _____ Maximum _____

Is your event for profit? Yes _____ No _____

Are any fees associated with your event? Yes _____ No _____

If yes, what are the fees? Please list all _____

Will your event include Food? Yes _____ No _____

If yes, who is providing food? Please list name, contact info, type of food & provide a copy of food handler's card/s _____

Will your event need water? Yes _____ No _____

If yes, does the water needed, need to be Potable water? Yes _____ No _____

Will your event have alcohol? Yes _____ No _____

Property Use

Please check the corresponding box to what area of the grounds you wish to use

- Barn / Livestock Arena
- Beer Garden
- Full grounds
- Grassy Hill
- Loretta Building
- Louis Stockwell Memorial Arena
- Muster Lot
- Myers Field
- Other _____

Vendor and Contract Information

The renter is required to provide the following for their event.

- o Porta Potties – any event 2 or more hours long
- o Trash disposal – for all events

Please review and check the corresponding boxes stating you have read the information. By signing below you agree to those terms stated.

- I hereby verify that I have read the Deltana Fair Association Rental Request form pertaining to the use of the grounds within the Deltana Fair and all above information is correct.
- I hereby verify that I understand the Deltana Fair Association, Inc. abides by the Alaska State Rules and Regulations for fairs, vendor events and venue rentals etc., with such all DFA ground renters are also required to follow the Alaska State Rules and Regulations.

Name: _____

Signature: _____ **Date:** _____

<i>DFA use only</i>	
Form Complete ___	Dates Available ___
Prior Access _____	Public _____
Private _____	Profit _____
Fees _____	Food _____
Water _____	Potable _____
Insurance ___	Questions _____
_____	_____
_____	Approved _____
_____	Denied _____
_____	Date _____