

DELTANA FAIR ASSOCIATION



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VENDOR BOOTH REGISTRATION

VENDOR INFORMATION:

Primary Contact Name: _____

Business Name: _____ Business License # _____

Mailing Address: _____

Email: _____ Cell Number: _____

Purpose or type of booth and product sold: _____

BOOTH INFORMATION ~ Check appropriate blocks: Yes, I am a returning vendor

Booth or Space – (must supply your own tent no larger than 10 X 10 per space)
How many Booths or Spaces are you requesting? _____

Electricity – 110 ~ Number of outlets _____

Working out of vehicle bus, RV, etc - Size of vehicle _____

Large Lot – \$500 minimum - Approximate square foot space requested _____

VENDOR FEES:

- Non-Food booth or space - \$100
 - Electricity - \$25 each outlet for the weekend
- Food booth or space - \$225
 - Electricity - \$150 each outlet for the weekend
- Large Lot - \$500 minimum, subject to location and size of space

I hereby verify that I have read the rules and regulations pertaining to the concessions within the Deltana Fair to be held **July 21-23, 2023** and I will adhere to said rules and regulations.

Signature: _____ **Date:** _____

Vendor / Concessionaire Rules & Regulations

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RULES

The Management and Board of Directors of the Deltana Fair Association, Inc., reserve the right to interpret, amend, revise and delete these rules as they may see fit.

Deltana Fair Association, Inc. sells a privilege to use a certain designated area or stand under certain conditions, for the duration of the fair.

Those individuals attending the Deltana Fair are expected to respect the properties of the fairgrounds and its vendors.

No Vendor / Concessionaire may enter the Fairgrounds for the purpose of conducting business with Fair patrons without first securing a contract from the Fair Management for the privilege.

It will be strictly prohibited to sub-lease either concession booths or space rental or beer concession unless prior consent from the Management has been agreed upon.

The Alaska Department of Revenue requires all Vendor / Concessionaire be required to inform the Fair Management of the following: 1) the purpose and type of booth and 2) the general nature of products to be sold or distributed.

Sales of any merchandise found to be offensive, obnoxious or unsafe by fair management will be immediately terminated upon written notice. This includes, but may not be limited to, items such as martial arts stars, drug paraphernalia, potato guns, bomb bags and other explosives, and foul odor producing aerosols; "fart" spray and "Silly String" are prohibited.

Balloons will not be filled with flammable gas; helium is permissible.

A sign may be prominently posted within the confines of the space assigned displaying the Vendor / Concessionaire's name and products available.

Permission for the use of sound producing equipment must be obtained from the Fair Management. The Deltana Fair Association reserves the right to regulate use of all such equipment, i.e.: generators, vacuums, motors, PA systems, etc.

Under no circumstances shall the Board of Directors be held responsible for losses either stated or implied because of circumstances beyond their control.

The Deltana Fair Association, Inc. abides by all Alaska State Rules and Regulations for fairs/vendor events etc., with such all DFA vendors are also required to follow the Alaska State Rules and Regulations.

Per Alaska State Rules and Regulations each booth is required to have a current inspected Fire Extinguisher.

All Vendor / Concessionaire's will remain open and active all three days starting from 10 am on Friday until the fair closes at 4 pm on Sunday during the posted hours below. Any exceptions must be approved by Fair Management.

FAIR HOURS:
Friday 10am to 10pm
Saturday 10am to 10pm
Sunday 10am to 4pm

Upon check in at the DFA Fair office prior to the start of the fair you will be required to bring your fire extinguisher, then you will be allowed to check in.

All structures and belongings of Vendor / Concessionaire's must be removed from the Fairgrounds no later than the following Wednesday or they will become the property of the Deltana Fair Association Inc.

No individual or organization may give away any item other than a sample of their own product or items directly related to their product, program or campaign.

Vendor / Concessionaires should acquaint themselves and their suppliers with the rules concerning personnel and vehicle permits.

All Vendor / Concessionaires are required to keep their assigned space neat and free from excessive accumulation of garbage.

All garbage must be placed in dumpsters or barrels provided by the Deltana Fair Association.

Each Vendor / Concessionaire's will be held responsible for repair of any damage they cause to property owned by Deltana Fair Association, Inc.

NO OPEN FIRES ARE PERMITTED ON THE DELTANA FAIR PROPERTY

Monies deposited with Deltana Fair Association, Inc., for the purpose of either concession booth or space rental are non-refundable, unless requested at least 20 days prior to fair opening date.

Once the Fair has officially opened, concessionaires will not be permitted to move from their designated space unless they wish to purchase additional space. If you have space provided for personal campers and recreational vehicles (see Manager for this space), and need electricity provided, there will be an additional charge of

- Non-food vendor - \$25 each outlet for the weekend
- Food vendor - \$150 each outlet for the weekend

All Vendor / Concessionaire's shall conduct their business in a manner approved by the Management. Any actions or exhibitions found offensive or obnoxious by the Management shall be immediately terminated.

RENTAL RATES

All spaces are rented "where is, as is". Advance payment is required in the amount as listed.

1. Non-Food Booth or 10 X 10 Space \$100.00.
2. Food Booth or 10 X 10 Space \$225.00.
3. Large Lot – \$500 minimum, price will be determined upon square foot needed for the lot.
4. Electricity –
 - Non-food vendor - \$25 each outlet for the weekend
 - Food vendor - \$150 each outlet for the weekend

Rental rates include 2, 3-day adult gate passes

GROUND SPACE

Ground space will be rented on a 10'x 10' space. Fair property may not be moved for your own personal use, i.e., picnic tables or barrels.

A limited number of ground space concessionaires will be consigned with one (1), 110 outlet for electrical purposes. **It will be up to the vendor / concessionaire to furnish their own heavy duty extension cord (50' to 75').**

Vendor / Concessionaire's may not begin setting up their booths prior to the Monday before Fair Weekend, under any circumstances. Any booth not open and ready to operate by start of Fair must wait to set up before or after Fair operation hours.

PARKING AND TRAFFIC CONTROL

All vehicles must be out of the midway and concession areas by 9:00 am Friday, Saturday and Sunday. There will be designated parking areas within the fairgrounds. Vehicles will be permitted back on the midway after 11:00 pm or earlier at the discretion of the management, and after the fair closes on Sunday.

A \$25.00 fine will be levied for each occurrence of a vehicle found parked on the midway or in the concession areas (except for designated areas). The fine must be paid before the concessionaire will be permitted to open.

Vehicles will be subject to impoundment at the owner's expense.

In the event that a camper or other vehicle is deemed in the best interest of the Vendor / Concessionaire's and the fairgoers, i.e., handicapped, working out of vehicle or vehicle needed to conduct business, etc., it will be at the sole discretion of the Fair Manager to authorize its location in a designated spot and assign it a vehicle permit. Any vehicle parked in an unauthorized area will be towed away at the owner's expense

RAFFLES, LOTTERIES AND DRAWINGS

Any Vendor / Concessionaire's holding a raffle or lottery on the grounds of the Deltana Fair Association Inc., must first obtain permission from the Main Office to do so. To obtain permission, a copy of the State of Alaska Permit authorizing the raffle or lottery must be submitted along with a copy of the tickets to be sold or given away. All drawings will be held on the main stage starting at 3pm on Sunday of Fair Weekend. Any raffle, lottery or drawing that is conducted on the fairgrounds must terminate on the fairgrounds during the fair, with the prize drawn or awarded before the close of the fair. A complete list of winners must be left at the Main Office. Any organization or group must have a commercial booth or space rented to sell chances for any reason.

FOOD

You are **required** to be a **Food Vendor** if you have **1 or more items being sold for the purpose of human consumption**. No concession will be allowed more than one location in which to sell any type of food product. Cooking will be permitted only with charcoal, gas or electric. No other fires will be permitted.

It is the sole responsibility of the concessionaire to adhere to all regulations set forth by the State of Alaska, Department of Environmental Conservation. It is the concessionaire's responsibility to obtain a FOOD SERVICE PERMIT from the Department of Environmental Conservation (DEC) by:

- 1) Obtaining Temporary Food Service Permit Application, Data and Guidelines from the Fair Manager or DEC;
- 2) Complete and return the application to: ADEC Food Safety & Sanitation, Attn: Patsy Perkins, 610 University Avenue, Fairbanks, AK 99709-3643; call (907) 451-2110 for more info.
- 3) Applications must be received by ADEC 30 days prior to the event:
- 4) A pre-opening inspection of all food booths may be conducted prior to the event opening.

No 220 outlets will be available unless specifically requested 30 days prior to the start of the fair. If approved, additional fees will be applied.

Sale of alcoholic beverages will be restricted to the Deltana Fair Association and/or its designated license holder.

Any individual displaying public drunkenness or acting in such a way as to threaten or endanger the well-being of fair patrons, will be required to leave the premises of the fairgrounds for the ensuing 24- hour period following the incident.

POLITICAL / CAUSE PARTICIPANTS

1. Be kind and courteous to all attendants
2. No soliciting or harassments of all attendants
3. Stay in your booth area ~ i.e. Do not follow attendants around the fair or to other booths
4. No visiting or harassment of other political booths / attendants
5. No graphic content of any kind to include photographs, videos, sounds or any other items may be posted in any way to include but not limited to photos, banners, videos pamphlets etc. ~ "graphic" as in anything not suitable to show to any young child

ANIMALS

Per the ADA, a service animals may accompany people with disabilities in all areas of the facility where the public is allowed to go. The service dog must be harnessed, leashed, or tethered, unless the individual's disability prevents using these devices or these devices interfere with the service animal's safe, effective performance of tasks.

SMOKING

1. In designated areas only
2. No drugs or recreational pharmaceuticals will be allowed on the premises

FIREARMS

During the active operation of the Deltana Fair, individuals will NOT be allowed to carry on the fairgrounds, concealed or openly displayed weapon on or about his or her person in any manner, other than a peace officer, unless specific permission from the Deltana Fair Board has been secured prior to said person's entrance to the fairgrounds.

"Weapon" includes but are not limited to the following:

1. A revolver, pistol, or any other firearm.
2. A switchblade, gravity and any other knife, other than a knife where the blade is stored in the handle or a protective sheath, such as a pocket knife, hunting knife or combination tool.
3. A dirk or dagger.
4. Metal knuckles, club, billy and blackjack.
5. And any other instrument or thing designed for or capable of causing death or serious physical injury to a person.

